K-W Public Schools
Statewide Enrollment Options
Public Meeting



Purpose

- The goal of the Kenyon-Wanamingo Public Schools is to serve all resident students and their families regardless of their school choices and to seek partnerships wherever possible.

- The Minnesota Department of Education website is a valuable reference regarding all school options.

http://education.state.mn.us/MDE/JustParent/SchChoice/

Open Enrollment
Minnesota Statute 124D.03

- Generally students in grades K-12 may apply to attend a public school outside of their resident school district.

- Applications must be sent to the nonresident district by **January 15** to enroll in the following school year.

- Special circumstances are addressed within Statute 124D.03, including districts in an achievement and integration plan.

Statewide Enrollment Options Form

Revised August 2016

Minnesota Department of Education

Statewide Enrollment Options Form

Required form for all Minnesota school districts

Section 1: To be completed by the student's parent/guardian

PARENTS: email, mail or fax this form to the superintendent's office of the non-resident district where you would like your student to attend school. **Do not** mail to the Minnesota Department of Education (MDE). See separate instructions for important January 15 deadline information that may apply. Parents must currently live in Minnesota to submit this form.

Parent/Legal Guardian Information

Last Name: _____First Name_____MI:_____

Phone: Home: (____)_____ Work:(____)_____ Cell:(____)_____

Street Address:_____ City: _____State:_____ZIP:_____

Resident District:_____

District #:_____ City: _____

District of Choice (Non-Resident School District): _____

District #: _____ City: _____

District of Choice Fax Number:(_____)_____

Student Information

Student Name: Last:_____First: _____MI:_____

Will the student be at least age 5 and under age 21 by September 1 of enrollment year?

☐ Yes ☐ No. **If no,** the student must meet the age exceptions listed in the instructions (page 3). If the exceptions don't apply, do not use this form. Contact the district to explore other options.

Current Grade Level: _____ Grade Level Desired: _____ Desired Date of Enrollment: _____

Please rank the schools in the non-resident district in order of preference:

1. _____
2. _____
3. _____

Special Situations. See instructions (page 3).

☐ **Sibling preference:** student has a sibling currently open-enrolled in this non-resident district.

☐ **Employee child preference:** Student has parent or legal guardian who is a Minnesota resident who is an employee of the non-resident district.

☐ **Early Childhood Special Education** (birth to age 5). Does this child ideally need early childhood special education services to start immediately?

☐ Yes. ☐ No.

(*Note to families*: If the January 15 deadline applies, request a Non-resident Agreement to begin services for your child before this form takes effect.)

Open Enrollment
Minnesota Statute 124D.03

- You can expect to receive an approval/disapproval notification from the nonresident district by **February 15**.
- Open enrollment applicants must notify the nonresident district of their acceptance of the offer by **March 1**.
- Once accepted into a nonresident district, you need not apply again for future years unless you move out of the resident district.
- Under MN Statute 123B.88, the nonresident district is only required to offer transportation from the nearest regular bus stop within their district (you may be eligible for reimbursement or special ed. transportation).

Open Enrollment
Minnesota Statute 124D.03

- The intent of Statewide Enrollment Options is to create choices for parents and their children.
- The submission deadlines are in statute to enable both the outgoing and incoming schools to correctly staff their schools in the spring. Minnesota statute requires public schools to make significant staffing and programming decisions beginning in April each year.
- Students do not disclose special educational needs when applying for open enrollment. The resident school is responsible for most costs of special programming.

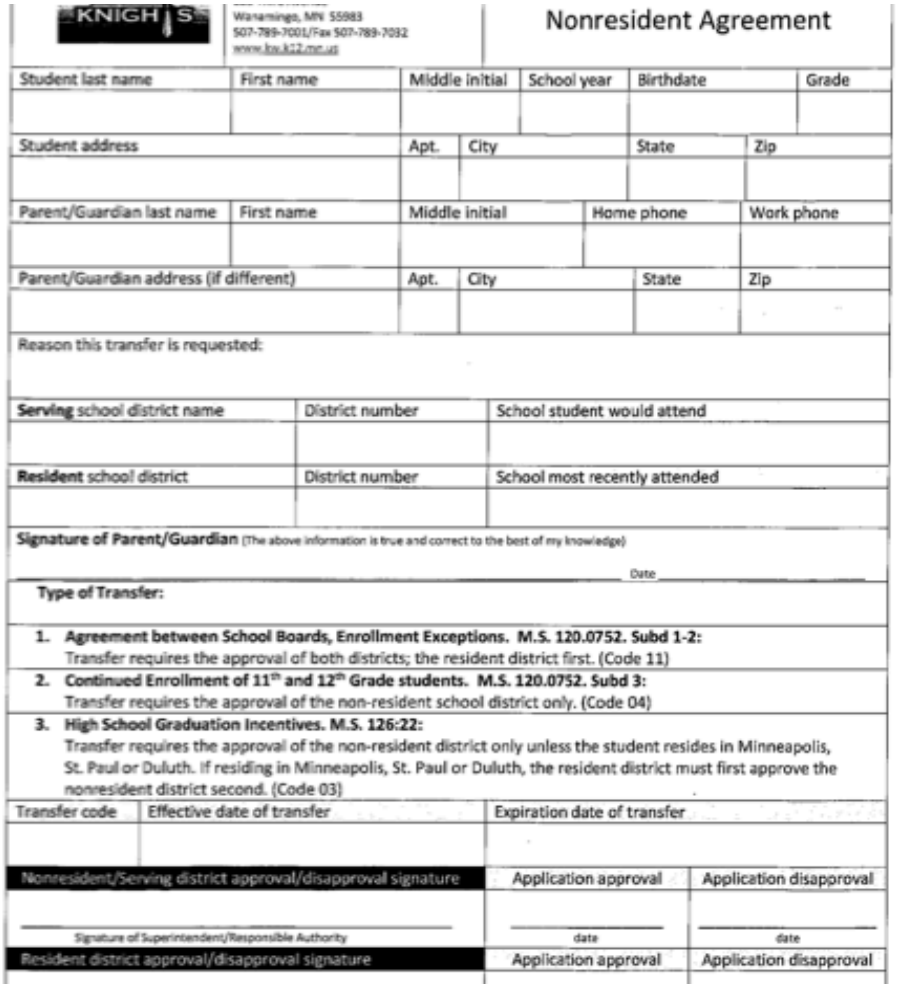
Open Enrollment
Minnesota Statute 124D.03

- Families that miss the January 15 application deadline may request their resident district to enter into a temporary nonresident agreement with another district.

- Both districts must agree to the arrangement and an open enrollment application must still be submitted for the following school year prior to January 15.

- There are exceptions for special circumstances, contact your resident district office as soon as possible to review your specific situation.

Temporary Nonresident Agreement Form



KNIGHTS

Wanamingo, MN 55983
507-789-7001/Fax 507-789-7032
www.kw.k12.mn.us

Nonresident Agreement

Student last name	First name	Middle initial	School year	Birthdate	Grade

Student address	Apt.	City	State	Zip

Parent/Guardian last name	First name	Middle initial	Home phone	Work phone

Parent/Guardian address (if different)	Apt.	City	State	Zip

Reason this transfer is requested:

Serving school district name	District number	School student would attend

Resident school district	District number	School most recently attended

Signature of Parent/Guardian (The above information is true and correct to the best of my knowledge)

Date

Type of Transfer:

1. **Agreement between School Boards, Enrollment Exceptions. M.S. 120.0752. Subd 1-2:**
   Transfer requires the approval of both districts; the resident district first. (Code 11)
2. **Continued Enrollment of 11th and 12th Grade students. M.S. 120.0752. Subd 3:**
   Transfer requires the approval of the non-resident school district only. (Code 04)
3. **High School Graduation Incentives. M.S. 126:22:**
   Transfer requires the approval of the non-resident district only unless the student resides in Minneapolis, St. Paul or Duluth. If residing in Minneapolis, St. Paul or Duluth, the resident district must first approve the nonresident district second. (Code 03)

Transfer code	Effective date of transfer	Expiration date of transfer

Nonresident/Serving district approval/disapproval signature	Application approval	Application disapproval
Signature of Superintendent/Responsible Authority	date	date
Resident district approval/disapproval signature	Application approval	Application disapproval

Combined Early Childhood Open Enrollment Form

Minnesota Department of Education

Combined Early Childhood Statewide Enrollment Options and Non-Resident Agreement Form

*Use **ONLY** for Early Childhood Special Education and **state-funded** voluntary pre-kindergarten.*

Section 1: To be completed by the student's parent/guardian

PARENTS/GUARDIANS: Email, mail or fax this form to the superintendent's office of the school district where you would like your student to attend school. **Do not** mail to the Minnesota Department of Education (MDE). Parent/Guardian must currently live in Minnesota to submit this form.

You should use this form only if:

- Your **child is not yet old enough to attend kindergarten; and**
- You are applying to enroll your child into a school district other than the one in which you live (a "non-resident" district) to receive early childhood special education or to participate in the district's Voluntary Pre-Kindergarten Program.

If those criteria do not describe your situation, do not use this form. (For example, do not use this form for application to sliding-scale early childhood programs, tuition-based preschool or early childhood family education. For more information on those programs, please contact the school district that you would like your child to attend.)

When are you seeking to enroll your child?

- ☐ Immediately.
- ☐ Not immediately, but sometime during the current school year.
- ☐ Next school year.

Does your child have an Individualized Family Service Plan (IFSP) or Individualized Education Program (IEP), or has your child been determined eligible for early childhood special education services through an evaluation completed by your resident school district? ☐ Yes ☐ No

Are you seeking to enroll in state-funded voluntary pre-kindergarten? ☐ Yes ☐ No

Resident School District Name: _____ District #: _____

Resident District Superintendent Phone: _____ Resident District Supt. Fax: _____

Resident District Superintendent Email: _____

Non-resident School District Name: _____ District #: _____

Non-resident District Superintendent Phone: _____ Non-resident District Supt. Fax: _____

Non-resident District Superintendent Email: _____

If requested non-resident district has multiple sites that serve your child's needs, you may rank the sites within the same district here in order of preference: _____

Parent/Legal Guardian Information

Parent/Guardian 1

Last Name: _____ First: _____ MI: _____

Address(es): _____ City: _____ State: _____ Zip: _____

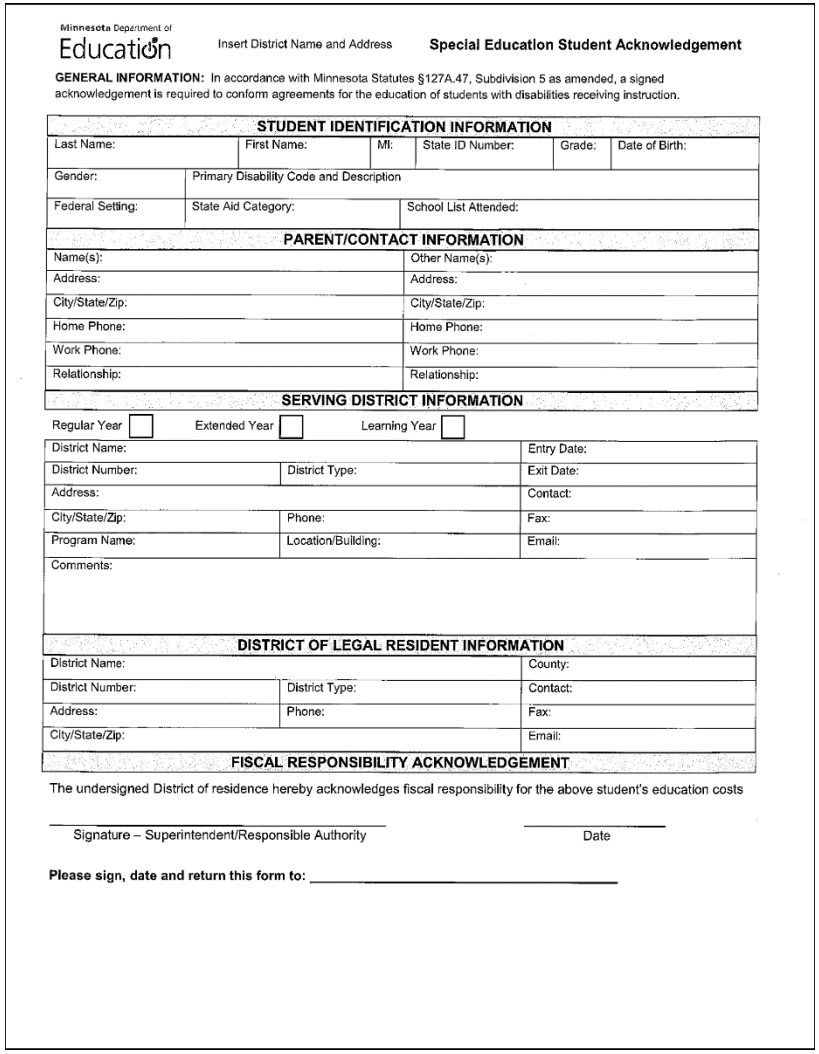
Phone: _____ 2nd Phone: _____ Email: _____

Parent/Guardian 2 ☐ *Parent 2 contact same as Parent 1.* ☐ *Child does not have two parents.*

Last Name: _____ First: _____ MI: _____

Address(es): _____ City: _____ State: _____ Zip: _____

Special Education Student Acknowledgement



Minnesota Department of Education

Insert District Name and Address

Special Education Student Acknowledgement

GENERAL INFORMATION: In accordance with Minnesota Statutes §127A.47, Subdivision 5 as amended, a signed acknowledgement is required to conform agreements for the education of students with disabilities receiving instruction.

STUDENT IDENTIFICATION INFORMATION

Last Name:	First Name:	MI:	State ID Number:	Grade:	Date of Birth:
Gender:	Primary Disability Code and Description				
Federal Setting:	State Aid Category:		School List Attended:		

PARENT/CONTACT INFORMATION

Name(s):	Other Name(s):
Address:	Address:
City/State/Zip:	City/State/Zip:
Home Phone:	Home Phone:
Work Phone:	Work Phone:
Relationship:	Relationship:

SERVING DISTRICT INFORMATION

Regular Year ☐ Extended Year ☐ Learning Year ☐

District Name:		Entry Date:
District Number:	District Type:	Exit Date:
Address:		Contact:
City/State/Zip:	Phone:	Fax:
Program Name:	Location/Building:	Email:
Comments:		

DISTRICT OF LEGAL RESIDENT INFORMATION

District Name:		County:
District Number:	District Type:	Contact:
Address:	Phone:	Fax:
City/State/Zip:		Email:

FISCAL RESPONSIBILITY ACKNOWLEDGEMENT

The undersigned District of residence hereby acknowledges fiscal responsibility for the above student's education costs

_____ _____

Signature – Superintendent/Responsible Authority Date

Please sign, date and return this form to: _____

Home Schools
Minnesota Statute 120A.22

- All children age 7-17 must attend a public or private school. A home school is a type of private school.

- A homeschool teacher must submit a report to the resident school district superintendent by **October 1** of the first year of home schooling or within 15 days of moving out of the district.

- In subsequent years, a letter of intent to continue to provide instruction should be submitted to the resident district by **October 1**.

Home Schools
Minnesota Statute 120A.22

- Homeschool students must take a nationally normed achievement test each year. This can be arranged in cooperation with the resident district. Shared time students may develop an official transcript.

- A homeschool student must receive instruction in reading, writing, literature, fine arts, math, science, social studies, health and physical education.

- The home school instructor must provide the resident district with documentation of required instruction and exams, unless they are accredited by HBEAA.

Home Schools
Minnesota Statute 120A.22

- Parents who submit an Aids to Nonpublic School Form to their resident district by **October 1** are eligible to access funds for textbooks, standardized tests, pupil health, guidance, and counseling services.

- The resident district may also loan textbooks, arrange shared-time instruction for specific courses or special education and provide access to extra-curricular and community education activities.

- On-line learning options can be explored directly with a state certified on-line provider.

Homeschool Full Report

April 2015

Minnesota Department of Education

Nonpublic Schools, Including Homeschools,
Unaccredited by a Minnesota-recognized Accrediting Agency

FULL REPORT

The person or nonpublic school in charge of providing instruction to a child must submit a Full Report to the superintendent of the school district where the child resides. ***Do NOT mail to the Minnesota Department of Education***. Complete the information using this form or a written or electronic format of your choice

Information in the Full Report must be submitted ***by October 1 of the first school year the student, ages 7-17, receives instruction; within 15 days of when a parent withdraws a child from public school after age seven to provide instruction in a nonpublic school that is not accredited by a state-recognized accrediting agency; within 15 days of moving out of a district; and by October 1 after a new resident district is established.*** Submit the *Letter of Intent to Continue to Provide Instruction* by October 1 in subsequent years.

Date Report Completed:

Primary Instructor

Full Legal Name Last	First	Middle
Street Address (Not P.O. Box)		
City	State	ZIP
Home Phone (with area code)	Other Phone (with area code)	Email

Secondary Instructor, if any

Full Legal Name Last	First	Middle
Street Address (Not P.O. Box)		
City	State	ZIP
Home Phone (with area code)	Other Phone (with area code)	Email

Letter of Intent to Continue to Provide Instruction

Date of Letter of Intent to Continue to Provide Instruction:
Date Full Report was filed with this School District:

Full Legal Name of Instructor
Last: **First:** **Middle:**

This letter indicates my intent to continue to provide instruction in the current school year.

☐ **I DO NOT** have changes to the information provided in the Full Report or communicated in a previous Letter of Intent to Continue to Provide Instruction.

☐ **I DO** have changes to information provided in the Full Report, and so have updated the information as follows:

- ☐ I have discontinued instructing student(s) previously reported. *(Update 'Student(s) No Longer Being Instructed' on page 2 of this form.)*
- ☐ I have added students or student contact information has changed. *(Update 'New Students' on page 2 and 'Proposed Testing Plan' on page 3. Attach immunization records or notarized conscientious objection statement.)*
- ☐ We are no longer accredited by an agency recognized by the Minnesota Nonpublic Education Council.
- ☐ We are newly accredited by an agency recognized by the Minnesota Nonpublic Education Council. *(Provide name of accrediting organization and dates of accreditation term):*
- ☐ My primary instructor qualifications changed. *(Explain and attach documentation as required in the Full Report.)*
- ☐ My primary or secondary instructor contact information changed. *(Update 'Instructor Contact Information' on page 2.)*

Request for Aid for Nonpublic Students

REQUEST FORM FOR
TEXTBOOKS, STANDARDIZED TESTS, AND
INDIVIDUAL INSTRUCTIONAL MATERIALS

School Year Ending June 2016

The State of Minnesota has authorized local public school districts to loan textbooks, standardized tests, and individualized instructional materials to pupils attending a nonpublic school, (includes home schools), established and operating within the school district boundaries. These materials must be secular in nature, designed primarily for individual use by the pupil in a particular class or program in the school the pupil regularly attends, and must be requested by, or on behalf of, the pupil **no later than SEPTEMBER 15, 2015.**

Please indicate, by placing an "X" in the appropriate box below, whether or not you request these items this school year.

Pupil's Name: _____ Grade Level: _____

Name of School: _____

☐ I do request that textbooks, standardized tests, and individualized instructional materials be provided on loan to the above pupil this school year.

☐ I **do not** wish to request the loan of any materials this school year.

Verification of Use: I hereby verify that the textbooks and individualized instructional material requested are to be used by the pupil named above in a course of instruction in that pupil's elementary or secondary school.

_____ _____
Signature of Pupil, Parent, or Guardian Date

PLEASE RETURN SIGNED FORMS TO THE NONPUBLIC SCHOOL WHEN COMPLETED.

Concurrent & Postsecondary Enrollment Options (PSEO) Minnesota Statute 124D.09 & D.68

- Concurrent Enrollment offers students dual credit for approved courses at their own high school site.
- PSEO is a program in which students in grades 10-12 earn both high school and college credit simultaneously at participating postsecondary institutions.
- Course registration and materials are free to the students in both programs. The primary distinctions are travel and the educational setting.

Postsecondary & Concurrent Enrollment Options Minnesota Statute 124D.09 & D.68

- Students who wish to participate in PSEO programs must submit notice by **May 30** for the following year.
- Concurrent enrollment courses follow the regular school registration dates and guidelines.
- Students who fail to earn credit in either type of course disrupt their time table for high school graduation. Each institution sets its own grading criteria.
- PSEO courses are not weighted for Grade Point Average.

PSEO Notice of Registration

Minnesota Department of Education

POSTSECONDARY ENROLLMENT OPTIONS PROGRAM
NOTICE OF STUDENT REGISTRATION
2016-17

ED-01763-17

NOTE: Complete an enrollment form for each instructional term and postsecondary institution the student attends. Once Sections 1, 2, and 3 are **completely** filled out, mail the enrollment form to the postsecondary institution. Do not mail this form to MDE.

College Student ID Number: _____

1. TO BE COMPLETED AND SIGNED BY THE STUDENT & PARENT/GUARDIAN

Student Name (Last, First, M.I.) | Select Gender M F | Date of Birth (MM/DD/YYYY)

Street Address: | City: | Zip Code: | Telephone Number:

Postsecondary Institution This Term: | Parent/Guardian Name: | Address (if different than above)

Minnesota Statutes, section 124D.09, subd. 6,requires students and parent/guardian sign a statement indicating they have received information about the program, are aware counseling services are available and understand the responsibilities regarding enrollment in postsecondary courses. We have received the information required under Minnesota Statutes, section 124D.09, and are aware the student above is enrolling in postsecondary courses.

Student Signature | Parent/Guardian Signature (if student is under 18) | Date

Upon completion of Section 1, pass this form to the pupil's secondary school for completion of Section 2

2. TO BE COMPLETED BY SECONDARY/NON-PUBLIC/HOME SCHOOL

Secondary/Non-Public/Home School Name | School Type – Select One Public or Non-Public or Home School | Student's MARSS Number

Attending School District Name | Attending School District # | Resident District Name | Resident District #

Student's grade while attending this Postsecondary Institution Select grade level | Grade 9 Public only | Grade 10 Public only | Grade 11 | Grade 12

NOTE: HIGH SCHOOL GRADUATES AND 21 YEAR OLDS ARE NOT ELIGIBLE

Students may not enroll in PSEO courses in addition to a full high school class load. Does this student have at least one free class period during the high school day? (select one) Yes No

Is the above student eligible for program application? (See page 3 for requirements) (select one) Yes No

SECONDARY/NON-PUBLIC/HOME SCHOOL VERIFICATION

I certify the student identified in Section 1 meets the eligibility requirements outlined in Minnesota Statutes, section. 124D.09, to apply for participation in the Postsecondary Enrollment Options (PSEO) program this term, and the information in Section 2 is accurate and applicable to the student.

Secondary School Contact Name | Contact Signature | Email Address | Telephone | Date

Directions: Upon completion of Section 2, pass this form to the postsecondary institution for completion of Section 3.

Advantages of Concurrent Enrollment

- Complete course work on site to prepare for a postsecondary career and accumulate credits tuition free.
- Students in grades 9-12 develop a dynamic 4-year plan with their advisor and counselor.
- Students in grades 11-12 may enroll in the ACT and Postsecondary Prep course.
  - Preparation for a free on-site administration of the ACT.
  - Career exploration.
  - Write scholarship and college application letters.

Advantages of Concurrent Enrollment

- K-W College in the Schools program started with College Algebra with plans to expand.
- Articulation agreements earn or waive credits for technical schools.
  - Family and Consumer Science, Agriculture, Industrial Technology.
  - Interactive Television (ITV) courses share unique offerings between K-W, Goodhue, Zumbrota-Mazeppa, and Cannon Falls.
  - World Languages (Chinese, Spanish, & German).
- Advanced Placement Courses provide an on-site exam to earn college credit.
  - Social Studies (4), English (2), Math (2), & Science (1).

Why Kenyon-Wanamingo?

- Students build overlapping layers of bonding social capital in a small school atmosphere.
- Staff members serve as positive role models with an opportunity to develop impactful relationships with each student.
- Each individual can participate in the Fine Arts: Band, Choir, & Theater.
- Extra Curricular Activities include Hiawatha Valley League Athletics & Activities, Cheerleading, Knowledge Bowl, Math Team, FFA, NHS, FCCLA, SADD, Speech, Trap Team, Robotics, Student Council and more!

Conclusion

- The mission of the Kenyon-Wanamingo Public Schools is to create a caring partnership among students, family and community to maximize each learner's academic, physical and social development.

- This mission extends to all resident and non-resident students regardless of their educational choices. We look forward to partnering with you!