

**Kenyon-Wanamingo Public Schools
Independent School District #2172
Wanamingo, Minnesota**

Revised: 10/24/2016

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts. The district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

- A. It shall be the responsibility of the principal or activities director to develop recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in nonapproved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- C. It shall be the responsibility of the superintendent to provide coordination of student fundraising throughout the school district as deemed appropriate.

A fundraiser spreadsheet will be maintained and posted on the district website for public review. Requesting organizations and administrators will consult the spreadsheet prior to submitting or approving requests.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

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- F. All requests by school sponsored student organizations for solicitations and fundraisers shall be brought to the board for approval. The school board will entertain fundraiser requests at the regular school board meetings the months of May (for summer and fall fundraisers), October (for winter fundraisers), and March (for spring fundraisers).

IV. ANNUAL REPORT

The superintendent or his/her designee shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References:

Minn. Stat. § 123B.36 (Authorized Fees)

Cross References:

MSBA/MASA Model Policy 506 (Student Discipline)