

# Kenyon Wanamingo School

## BULLYING REPORT FORM

### General Statement of Policy Prohibiting Bullying

Kenyon Wanamingo School maintains a firm policy prohibiting bullying conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students. Bullying or cyberbullying by a student against another student is strictly prohibited and will not be tolerated.

Reporter: \_\_\_\_\_

Home address: \_\_\_\_\_

Work address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Date of alleged incident(s): \_\_\_\_\_

Name of student(s) to whom bullying was directed: \_\_\_\_\_

Name of student(s) who engaged in bullying: \_\_\_\_\_

Where did the alleged incident(s) occur? \_\_\_\_\_

List any witnesses that were present: \_\_\_\_\_

Describe what happened as clearly as possible, including details such as what was said and who made the statements, whether anyone made a threat or demand for something and what threat or demand was made, whether physical contact happened (i.e.: hitting, punching, throwing an item, etc.), whether anyone was injured or property was damaged, the ages or grades of the students, if known, etc. (Attach additional pages if necessary)

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Circle each that apply if the bullying was directed at another student due to the student's actual or perceived: race / ethnicity / color / creed / religion / national origin / immigration status / sex / marital status / familial status / socioeconomic status / physical appearance / sexual orientation / gender identity and expression / academic status related to student performance / disability / status with regard to public assistance / age.

Was the bullying conduct in retaliation for a student's conduct and if yes, please describe?

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Did the bullying occur through an electronic communication (i.e. Facebook, Twitter, email, etc.)? If so, identify the form of communication. (If available, attach a copy of the communication.)

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This complaint is filed based on my honest belief that \_\_\_\_\_ has bullied me or another person. I certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Complainant Signature

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date

\_\_\_\_\_  
Complaint Received By

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date