

Knights Kids Childcare/School Age Care 2018 - 2019



Inclement Weather Care Policy and Registration Form Deadline for Registration: October 10th 2018

TO: Knights Kids Childcare and School Age Care Families
 FROM: Kay Benzick, Knights Kids Coordinator and Katie Valek, Early Childhood Director
 RE: Inclement Weather Care – Services on Late Start, Early Dismissal and School Closing days
 DATE: August 16, 2018

Inclement Weather: Knights Kids will be open for care **from 7:00 a.m. - 5:00 p.m.** when school is canceled for the entire day.
Late Start: Knights Kids will **open at 7:00 a.m.** on days school starts late.
Early Release/Dismissal: Knights Kids will provide care from dismissal time **to 5:00 p.m.** when school dismisses early.

Please read the policies specific to each program and review fees below:

- **Childcare Families:** If your child is between ages 33 months through 6 years and attends the Knights Kids Childcare program during the school day, your contract includes care if it is a day your child is scheduled to attend the Knights Kids Childcare. You will be billed whether or not they attend.
- **School Age Care Families:** If your child is in Kindergarten through grade 5 and attends the Knights Kids before and after school program, to attend Knights Kids on an Inclement Weather Day, you must preregister for this service. **Families who register for this service will be billed whether their child attends or not, even if that date is not listed on your child's calendar for that month.**
- A \$10.00 registration fee will be applied to registrations received after October 10th, 2018. Registrations will be accepted on a space available basis.
- **Staffing is set based on pre-registration. Registrations will NOT be accepted on an actual late start or early dismissal or closed school day.**
- **A parent/guardian arriving after the closing time will be assessed a late fee of \$1.00 for every one (1) minute after 5:00 p.m.**

Fees	Entire Day Canceled	2 Hour Late Start	Early Dismissal
Register & child attends	\$25.00	\$10.00	\$20.00
Register & child does not attend	\$25.00	\$10.00	\$20.00

If you wish to register your school age child for this service, fill out the form below and return to either Knights Kids site or to the Community Education office. You will be billed for the care requested as outlined above, even if your child does not attend.
KEEP TOP PORTION FOR YOUR RECORDS

Inclement Weather Day Registration for Knights Kids School Age Care grades K-5 Deadline for Registration: Monday, October 10th, 2018

Return to: the Kenyon or Wanamingo Knights Kids site or Community Education Office

- I DO NOT wish to register my child/ren for this service.
- I would like to register my child/ren for Knights Kids Inclement Weather Care when **school closes** because of the weather.
 →They will be registered even if that date is not listed on my child's calendar for that month.
- I would like to register my child/ren for Knights Kids Inclement Weather Care when **school starts late** because of the weather.
 →They will be registered even if that date is not listed on my child's calendar for that month.
- I would like to register my child/ren for Knights Kids Inclement Weather Care when **school releases early** because of the weather.
 →They will be registered even if that date is not listed on my child's calendar for that month.

Child 1: _____ Child 2: _____

By signing this form, I authorize Knights Kids to bill my account for the services checked above whenever weather conditions prompt a change in the regular school schedule, even if my child does not attend that day.

Parent's Signature

Date

Date Received & Staff Initials